



# we're HIRING!

## Supply Chain Co-ordinator Hybrid Role. Office in Limerick, Ireland



### Job Overview

Play a key role in improving patient care through smarter supply chain solutions. In this vital role, you'll help ensure patients receive the best possible experience of medical nutrition by supporting the smooth delivery of products and services to healthcare professionals across the network.

- 1 You'll gain full visibility of the end-to-end supply chain, working closely with vendors and distribution partners to manage both inbound and outbound inventory.
- 2 Reviewing production activity and sales forecasts, you will trigger demand to provide a controlled flow of materials, timed to meet customer requirements.
- 3 In coordination with the team and suppliers, you will organize schedules and make the necessary changes driven by backlogs or material shortages.

### Key Responsibilities

- Managing, forecast manufacturing and scheduling for all product lines
- Prepare real time reports showing stock at various locations throughout the business.
- Deliver reports and presentations to senior management when required.
- Work with the Head of Operations to minimise cash tied up in inventory while ensuring sufficient stock levels are in place at all times.
- Responsible for the logistics of the collection and delivery of stock
- Assist the Head of Operations to manage customer and supplier relationships.
- Work with the Head of Operations to ensure appropriate policies and processes are in place and are followed for each supplier and distributor.
- Cost control and negotiation of reduced costs throughout all procurement and supply chain
- Assist the NPD team in the set up and registration of new products.
- Order packaging for new and existing products when required.
- Monitor supply of raw materials and order when required.
- Responsible for legal compliance and customer delivery.
- Drive process improvements for the entire production/manufacturing function
- Key member of a team working to optimize a broad set of business objectives
- Lead projects relevant to your role to impact all Line of Business and Segments



Learn more about Nualtra at: [www.nualtra.com](http://www.nualtra.com)



## Are you the right fit for the role?



### Skills & Personal Profile

- ✓ 2-3 years' experience in a similar role with a qualification in Procurement, Logistics or Materials Management preferable.
- ✓ In-depth knowledge of (MRP) Materials Management procedures key warehousing, distribution, logistics and inventory control processes and current best practices.
- ✓ Knowledge of import/export requirements and regulations.
- ✓ Advanced Excel skills are essential.
- ✓ Numerate and accurate, particularly in relation to data entry, document processing and data integrity.
- ✓ Strong organizational skills and ability to plan, prioritise and manage own work effort

### Company Benefits



- Private Health Care
- Pension
- Performance related Bonus
- 25 Days Holidays.
- Income Protection



### Nualtra 'ETHICS' Team Values:



Empower



Teamwork



Honesty



Innovation



Care



Support

To apply or find out more about the role, contact Aidan Ward: [aidan@nualtra.ie](mailto:aidan@nualtra.ie)